

GALWAY CENTRAL SCHOOL DISTRICT BOARD OF EDUCATION WORK SESSION

MINUTES

Tuesday, May 21, 2019
7:00 PM-EXECUTIVE SESSION →7:30 PM-REGULAR MEETING

SCHOOL BUDGET VOTE → HIGH SCHOOL GYM → 10:00 AM - 8:00 PM

MEETING CALLED TO ORDER

The Meeting was called to order by Board of Education President, Jay Anderson, at 7:30 PM in the High School Library.

EXECUTIVE SESSION

Motion Stacey Caruso-Sharpe, Second Linda Jackowski
To enter Executive Session at 7:00 PM for Specific Personnel Matters.
All voted Aye to approve the Motion. Motion passed 6-Yes 0-No

REGULAR SESSION

Motion Stacey Caruso-Sharpe, Second Dennis Schaperjahn
To return to regular session at 7:30 PM in the High School Library
All voted aye to approve the Motion. Motion passed 6-Yes 0-No

PLEDGE OF ALLEGIANCE – was recited.

CLERK PRO TEM

Motion by Mr. Schaperjahn, Seconded by Ms. Jackowski

To appoint Robert Bonaker (Interim Business Administrator) as Clerk *pro-tem*, as the District Clerk, Linda Dumblewski, is required to be at the polling site.

All voted aye to approve the Motion. Motion passed 6-Yes 0-No

ADDITIONS/REVISIONS TO THE AGENDA – were noted

PUBLIC COMMENT ON AGENDA ITEMS - none

BOARD MEMBERS PRESENT – Jay Anderson, Dennis Schaperjahn, Linda Jackowski, Michelle Bombard, Stacey Caruso-Sharpe, Joan Slagle. Joan Slagle and Dennis Schaperjahn left the meeting when the board recessed and were not in attendance for the remainder of the meeting.

BOARD MEMBERS ABSENT - none

OTHERS PRESENT

Brita Donovan, Superintendent of Schools; Robert Bonaker, Interim Business Administrator; Michael Miller, Jr./Sr. High School Principal; Michelle McDougall, Elementary School Principal; Jennifer Hall, Director of Pupil Services; Courtney Sayward, Director of Curriculum; Employees and Community Members.

PRESENTATIONS -

- Mr. Miller presented a commemorative "Galway CSD Coin" to student Hannah Thompson, in recognition of her success in a recent National Honor Society scholarship competition.
- Mrs. Hall presented a commemorative "Galway CSD Coin" to student Julia Holbrook, in recognition of her recent success in an extemporaneous speech competition.

SUPERINTENDENT'S REPORT –

Mrs. Donovan shared written reports on important matters, especially regarding a progress report pertaining to the capital construction project.

PERSONNEL -

1. Motion by Ms. Jackowski, Seconded by Ms. Caruso-Sharpe, to

Approve a recommendation to award tenure to Benjamin Jacaruso effective August 31, 2019 in the tenure area of Mathematics.

All voted aye to approve the Motion. Motion passed 6-Yes 0-No

2. Motion by Mr. Schaperjahn, Seconded by Ms. Caruso-Sharpe, to

Approve a recommendation to award tenure to Allison Leonardo effective August 31, 2019 in the tenure area of Reading.

All voted aye to approve the Motion. Motion passed 6-Yes 0-No

3. Motion by Mr. Schaperjahn, Seconded by Ms. Jackowski, to

Approve a recommendation to award tenure to Christin Sickels effective August 31, 2019 in the tenure area of Special Education.

All voted aye to approve the Motion. Motion passed 6-Yes 0-No

4. Motion by Mr. Schaperjahn, Seconded by Ms. Caruso-Sharpe to

Approve an amendment to the leave of absence of Cayla Gaworecki to return to her teaching position from the previous date of June 27, 2019 to a new date of June 3, 2019.

All voted aye to approve the Motion. Motion passed 6-Yes 0-No

There was a brief recess during which the staff who were just granted tenure were greeted with congratulations and there was a brief reception. All three teachers were present and were accompanied by their family members.

APPROVAL OF CONSENT AGENDA

Motion Dennis Schaperjahn, Second Michelle Bombard to accept the following Consent Agenda:

	CONSENT AGENDA
	FINANCIAL REPORTS/BOARD MEETING MINUTES
May 2, 2019	Board Meeting Minutes
May 9, 2019	Record of Public Hearing
April 2019	District Treasurer's Report
April 2019	Student Activities Report

CSE/CPSE RECOMMENDATIONS

Approve CSE/CPSE Recommendations as presented to the Board prior to the meeting for the following students:

RESIGNATIONS/OTHER

Accept the Resignation of Deborah Baldwin from her Teacher Aide position effective June 26, 2019 for retirement purposes with thanks and appreciation for 25 years of service.

	APPOINTMEI	NTS	
NAME	DESCRIPTION	RATE OF PAY	EFFECTIVE DATE
Lynda DeRidder	Substitute Cleaner	\$12.47/hr.	5/20/19

All voted aye to approve the Motion. Motion passed. 6-Yes 0-No

NEW BUSINESS

- 1. Motion by Mr. Schaperjahn, Seconded by Ms. Jackowski,
 To approve a Resolution to Authorize Transfer of Funds: Special State Related School.
 All voted aye to approve the motion. Motion passed. 6 Yes 0-No. The original resolution document is appended to these Minutes.
- 2. Motion by Ms. Jackowski, Seconded by Ms. Caruso-Sharpe
 To appoint Linda Pike to be Co-Chairperson/Chief Inspector for the May 21, 2019 election.
 All voted aye to approve the motion. Motion passed. 6-Yes 0-No
- 3. Motion by Ms. Slagle, Seconded by Ms. Jackowski
 To approve a NY Stock Exchange Trip sponsored by SEFCU.
 All voted aye to approve the motion. Motion passed. 6-Yes 0-No

COMMITTEE REPORTS

Ms. Jackowski reported on the activities of the Board's **Finance Committee**. A written synopsis of the meeting of May 14, 2019 is appended to these Minutes.

Ms. Bombard reported on the activities of the Board's **Safety Committee.** The committee has recommended a posting for a part-time Teacher Aide / Monitor to be on duty after-school at the main entrance to the Jr./Sr. High School. Other items pertaining to student and staff safety were reviewed. The committee meets several times during the school year.

PUBLIC COMMENT

Ms. Crystal Walker, representing the Galway PTSA, reported on:

- The success of the recent Book Fair
- The success of the recent after-Prom party. She thanked Mr. Miller for his assistance with this

ADMINISTRATOR COMMENTS

Mr. Miller reported on the Prom. Also, the Senior Trip to Washington D.C. was a tremendous success. The 7th graders also took a trip to Boston.

Mrs. McDougall reported that 59 children went through the recent Kindergarten screening process. Also, the 6th grade had their community day and 5th graders were attending a camp.

BOARD MEMBER COMMENTS

Ms. Jackowski commented that the assemblies regarding "Sweethearts and Heroes" were wonderful events.

Ms. Bombard commented that our students and staff are overall very actively engaged in the programs and education of the District.

Mr. Schaperjahn stated it was great to see so many people attending the meeting, and he hoped that the voters would approve the budget for next year.

Ms. Caruso-Sharpe stated that the Budget Newsletter was excellent and she appreciates the information provided to the Finance Committee.

Ms. Slagle reported that the Board's colleague, Ms. Caruso-Sharpe, had been recognized by NYSUT as an outstanding leader.

Mr. Anderson thanked Mrs. Donovan for her excellent leadership, and for the administration and staff for operating their programs while coping with the capital project construction activities.

RECESS

At this point in the meeting the Board of Education recessed to the High School Gym to obtain election results. Joan Slagle and Dennis Schaperjahn left the meeting at this time.

ELECTION RESULTS - A total of 439 votes were cast. 29 were absentee ballot votes.

1. Motion Michelle Bombard, Second Stacey Caruso-Sharpe to accept Proposition #1 election results:

PROPOSITION #1 - Shall the proposed budget of expenditures for the Galway Central School District for the 2019-2020 school year in the amount of \$22,299,130 and for the purposes shown in the statement of estimated expenditures adopted by the Board of Education, be approved and the amount thereof be raised by a levy of a tax upon the taxable property of the school district, after first deducting monies available from State Aid and other sources by law?

YES VOTES:

301

NO VOTES: 134

PASSED

All voted aye to approve the motion. Motion passed. 6-Yes 0-No

2. Motion Michelle Bombard, Second Linda Jackowski to accept Proposition #2 election results:

PROPOSITION #2 - Shall the Board of Education of the Galway Central School District be authorized to establish a Capital Reserve Fund in an amount not to exceed \$1,750,000, with a probable term of ten years, for the purpose of financing the construction of additions to, and reconstruction of, various District buildings, construction and reconstruction of athletic fields and improvements, site work, and acquisition of original furnishings, equipment, machinery or apparatus required for the purpose for which such buildings are to be used, with such Capital Reserve Fund being funded with such portion of the unallocated fund balance as may be determined from time to time by the Board of Education?

YES VOTES:

300

NO VOTES: 132

PASSED

All voted aye to approve the motion. Motion passed. 6-Yes 0-No

3. Motion Stacey Caruso-Sharpe, Second Linda Jackowski to accept Proposition #3 election results:

PROPOSITION #3 - Shall the Board of Education of the Galway Central School District be authorized to establish a Bus Purchase Capital Reserve Fund in an amount not to exceed \$500,000, with a probable term of five years, for the purpose of financing the acquisition of school bus vehicles, with such Bus Purchase Capital Reserve Fund being funded with such portion of the unallocated fund balance as may be determined from time to time by the Board of Education?

YES VOTES: 308

NO VOTES: 127

PASSED

All voted aye to approve the motion. Motion passed. 6-Yes 0-No

4. Motion Linda Jackowski, Second Stacey Caruso-Sharpe to accept Proposition #4 election results:

PROPOSITION #4 - Shall the Board of Education of the Galway Central School District be authorized to: (a) purchase two 72-passenger school buses at the maximum aggregate cost not to exceed \$255,000, (b) expend such sum for such purpose, and (c) fund the acquisition of the school

bus vehicles not to exceed the total amount of \$255,000, from available unallocated fund balance of the District?

YES VOTES: 323

NO VOTES: 112 PASSED

All voted aye to approve the motion. Motion passed. 6-Yes 0-No

BOARD MEMBER ELECTION: There are three vacancies on the Board of Education. Two vacancies are four-year terms of office that begin on July 1, 2019 and end on June 30, 2022 and one vacancy beginning May 22, 2019 and ending on June 30, 2020.

Motion Stacey Caruso-Sharpe, Second Michelle Bombard to accept Board Member election results:

Karen English	236 Votes	elected to term of 5-22-19 / 6-30-20
Sarah Leszczynski	176 Votes	
Dennis Schaperjahn	278 Votes	elected to term of 7-1-19 / 6-30-23
Linda Jackowski	263 Votes	elected to term of 7-1-19 / 6-30-23
James Heuser	151 Votes	

Write -In Candidate Votes:

Rush Limbagh 1 Vote
James Glenn 1 Vote
Tracy Sherman 1 Vote
Alyson Bingham 1 Vote
Ralph English 1 Vote

All voted aye to approve the motion. Motion Passed. 6-Yes 0-No

ADJOURNMENT

Meeting was adjourned at 8:40 PM

Respectfully submitted,

Linda M. Dumblewski

Linda M. Dumblewski District Clerk

Galway CSD Memorandum

Date:

May 10, 2019

To:

Board of Education-Finance Committee

Brita Donovan, Superintendent

From:

Robert Bonaker

Interim Business Administrator

Subject:

Notes for Meeting on 05/14/2019

Budget Status Reports:

As is the custom, we will distribute the reports from the financial management system of the revenues and appropriations (as of May 10, 2019) for the current 2018-19 Budget.

Cash Flow Projection:

Attached is the latest cash flow projection worksheet. As is shown, at the end of each month there will be sufficient cash on hand to pay the bills.

Warrant Reports:

At the meeting will be the binder notebook of all the payment warrants for the current school year.

Fund Balance Projection:

Attached is a year-end fund balance projection for the General Fund based on financial transactions through the end of April. We will be updating this each month from now on until the end of the fiscal year.

Capital Project Budget:

We believe we will have sufficient funding to complete the capital project and stay within the total voter authorization of \$26.7 million. We borrowed the remaining funds as authorized and the money was deposited on May 1st. We negotiated with Ballston Spa National Bank (BSNB) to obtain the certificate of deposit rate of 1.9% retroactive to May 1st, instead of the "regular" money market rate of approx. 1.0%. I thank Jeannine Yates for making this to happen.

Budget Transfer:

Attached is a resolution to transfer funds for the 2018-19 Budget re: needed appropriations for a student who now is attending the Rome School for the Deaf. The approximate costs for 9 months of this school year is \$126,000. We will be reimbursed by the State during 2019-20 for about 84% of that cost.

I hope this information is of assistance in providing a clear understanding of the finances of the District

Encs.

cc: Mrs. Yates

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46 NEW BALANCE: \$ 5,664,016 \$ 5,070,458 \$ 11,149,0	,009 \$ 12,032,091 \$	11,404,138 \$ 9,929,020 \$	9,598,804 \$ 8,470,345	45 \$ 10,001,436	5 9,103,845	\$ 7,646,262	\$ 6,630,542	\$ 276.962
A C C T M C M A B V V V.	do (10) y a tensor to del deservo repet per y attributementari de declaración (5 y de o 10) y a tensor to del deservo repet per y attributementari de declaración (5 y de o 10) y a tensor to del deservo repet per y attributementari de declaración (5 y de o 10) y a tensor to del del deservo repet per y attributementari de declaración (5 y de o 10) y a tensor to del				refinancia - de resona i sua i sua cua cua della sua santanza panagananj		1 2	19000
Founditures			7		Opposition date of the last of			JULY
The paper of the p	4 86,548 X	5 2,145,271	1,714,853 \$	69	\$ 1,469,285	2,788,154	3,767,288	2018
·	\$ 13,518,639 \$	12,742,780 \$ 12,074,291 \$	11.313,656 \$ 9,790,914	14 \$ 12,084,820	\$ 10,573,130	-	\$ 10.397.879	

	A	В	T C	T D	7 - 6	
1	GALWAY CENTRAL SCHOOL DISTRICT					
- In the second	FUND BALANCE PROJECTION WORKSHEET		erik a gudinudumu tirayah darih sasah yanda darih nasa hayahnan darih darih darih sasahan darih darih darih darih sasahan darih dari	ton and the same of the same and the same an		
3	CONSERVATIVE / WORST CASE SCENARIO	MAY 2019				
4	A magazini mangangangan panahari sa 64 jang saminan panahari panah					
5	FUND BALANCE 07-01-18			\$6,036,560		
6	LESS: RESERVED FOR ENCUMBRANCES			✓ \$11,716		
7	LESS: RESERVED FOR OTHER PURPOSES			\$543,968	В	
8	LESS: APPROPRIATED FUND BALANCE FOR 2018-19			\$1,400,000	C	
9	TOTAL UNAPPROPRIATED AND AVAILABLE FOR 2019-20 ON 07-01-18			\$4,080,876.	D	
10						
11		REVISED	REVISEO	REVISED		
12		2018-19	2018-19	2018-19		
13		BUDGET	Projected	DIFFERENCE		V V PA V V V V V V V V V V V V V V V V V
14			1/			
15	APPROPRIATED FUND BALANCE	451 ,400,000.	\$398,396.	\$1,001,604	Ε	
16	The state of the s		1/.			
	REVENUES:		X			I Not I T A T a property and the same party and the
	TAX LEVY & OTHER TAX ITEMS	\$ 10,661,234	\$9,424,923.	\$1,236,311.		
	S.T.A.R.	\$0.	\$1,258,396.	\$1,258,396.		
	ALL OTHER REVENUES	\$176,466.	\$341,606.	\$165,140.		
	GENERAL STATE AID AND BOCES AID	\$9,2/0,558.	\$8,854,401.	(\$356,157.	}	
	MEDICAID REVENUE	\$43,560.	\$97,553.	\$53,993.		manus a result of the state of
	ADJUSTMENT FOR ENCUMBRANCES BROUGHT FORWARD FUND REVENUE/ADJUSTMENTS (to balance)	\$11,716.	\$11,716.	\$0.	-	
	TRANSFERS FROM OTHER FUNDS (purchase of trans, vehicles)	\$62,190 \$168,000.	\$0. \$168.000.	(\$62,190. \$0.	1	
26	REVENUE TOTAL	A THE RESERVE THE PROPERTY OF THE PARTY OF T	\$20,156,595.	\$177,129	E	
27	MEVENOE TOTAL	920,000,124.	WZU, 130,395.	(\$111,129.	1	
28	TOTAL OF REVENUES AND FUND BALANCE	\$21,733,724.	\$20,554,991.	\$824,475.	G	(E + F)
29		ψω 1,1 σσ,7 ω·ν.	\$20,00-7,00 1.	Ψ02-1,11J.	Q	(L , 1)
30	The state of the s					
31		REVISED	REVISED	REVISED		The state of the s
32		2018-19	2018-19	2018-19		
33	THE PERSON OF THE PERSON NAMED IN THE PERSON N	BUDGET	Projected Exp.	DIFFERENCE		
34	APPROPRIATIONS			All residents of the second se	·	
35	CERTIFIED/PROFESSIONAL SALARIES	\$ 7.022.151	\$ 6,642,955	\$ 379,196	1	
36	SUPPORT STAFF SALARIES	\$2,570,772	The state of the common and the common and the	AND COMPANY OF THE PARTY OF THE	-	The second secon
37	HEALTH/ PRESCRIPTIONS & REIMBURSEMENTS	\$2,683,246.	\$2,510,246			
	EMPLOYEES'/TEACHERS' RETIREMENT	\$1,020,000.	\$960,000	\$ 60,000		The second secon
	FICA/MEDICARE	\$817,722.	\$792,722	\$ 25,000		
	OTHER FRINGE BENEFITS	\$252,339.	\$228,339	\$ 24,000		
	BOCES SERVICES	\$2,556,970.	\$2,454,691	\$ 102,279		
	OUT OF DISTRICT TUITION	\$199,835.	\$199,835			
	EQUIPMENT	\$365,449.	\$339,868	COLUMN TOWNS OF THE PARTY OF TH		
	DEBT SERVICE TRANSFERS TO OTHER FUNDS	\$1,549,713.	\$1,549,713			
	TEXTBOOKS	\$137,000	\$132,000	management of the state of the		
	SOFTWARE/LIBRARY MATERIALS	\$130,853.	\$119,076			
	SUPPLIES/MATERIALS	\$41,600.	\$39,936			
	ENERGY COSTS	\$599,613. \$500.882.	\$563,636 \$435,569			
	OTHER CONTRACTUAL/ MISCELLANEOUS/SERVICES	\$1,285,579.	\$1,182,733			
51	The state of the s	51,203,379.	@1 102 / 33	¥ 102,040		
	TOTAL OF APPROPRIATIONS (EXPENSES)	\$21,733,724.	\$20,554,991.	\$1,178,733.	Н	
53	ALA WARRANTE STATE AND A STATE		45010071001.	W 1, 11 0, 133.		
54			The second secon			
	ESTIMATED FUND BALANCE REGENERATED FROM 2018-19	E 6.6. The control Mendelle Statement Sub N 1 Card N 4. 181-18 Advisors.		\$1,001,604	1	(F + H)
56		The same of the sa		7.,507,004.	·	
and the same of	ESTIMATED FUND BALANCE AVAILABLE FOR 2019-20			\$5,626,449	J	(1 + B + D)
58	The second secon			40,020,770	·	- 1
ranssmenneng .	USE OF FUND BALANCE FOR 2019-20 (RESERVES)			\$3,533,000.	K	*
60	parameters of the state of the	A and a separate and the separate and th		,,		
waterbook	REMAINING UNRESERVED FUND BALANCE AVAILABLE FOR 2019-20			\$2,093,449.	1	(J - K)
62	better the control of	The contract of the contract o		40,000,770,	-	
trabletismus.	USE OF FUND BALANCE FOR 2019-20 (AGAINST LEVY)			\$1,374,000.	M	С
64	With any and a space of the spa			₩1,517,000.	. 41	
announced.	REMAINING UNRESERVED FUND BALANCE FOR 2020-21			\$719,449	N	(L - M)
66	The second secon			ψ/10 ₁ , τη σ.		
	ADDITIONAL AMOUNT NEEDED TO BE REGENERATED FROM 2019-20 FOR 2020	0-21 TO HOLD EV	EN	\$654,551	Ω	(M-N)
68					-	
	ERS, Compensated Absences, Unemployment, Insurance, Workers' Comp., Capital, I	Repair, TRS			ALL STREET STREET, ST. ALL ST.	
70						- shape to have all a significative street street street
/1						1

BOARD OF EDUCATION

GALWAY CENTRAL SCHOOL DISTRICT

RESOLUTION FOR 2018-19 BUDGET TRANSFER – STUDENT COSTS

WHEREAS, there is a need to transfer appropriations within the adopted 2018-19 General Fund operating budget in order to more accurately account for an expense for the costs to educate a student with disabilities, and

WHEREAS, said transfer can be made within the appropriations assigned to the Special Education cost center and from the Occupational Education cost center, without an impact to the original amount of the adopted budget; and

WHEREAS, the expenditure from 2018-19 will be reimbursed by New York State aid during the 2019-20 school fiscal year at approximately 84 percent of the expense,

BE IT HEREBY RESOLVED, that the Board of Education of Galway Central School District authorizes and directs an adjustment to the general appropriations of the Galway Central School District for the fiscal year 2018-2019 to provide for the proper expenditure of the appropriations as follows:

Purpose:		From:	To:	Amount:
Students with Disabilities	l	A2250.490-09-0000 BOCES Services	A2250.472-00-0000 Tuition – Other Schools	\$110,000
		A2280.490-05-0000 BOCES Services	A2250.472-00-0000 Tuition – Other Schools	\$ 16,000
Yes 6	No	0 Abstain	Result PASSED	

The above resolution adopted this 21st day of May, 2019, upon the motion of Dennis Schaperjahn, and seconded by Linda Jackowski.

inda Dumblewski, District Clerk

(seal)